



STATE OF NORTH CAROLINA  
DEPARTMENT OF TRANSPORTATION

ROY COOPER  
GOVERNOR

J. ERIC BOYETTE  
SECRETARY

June 9, 2022

CONTRACT: 12020039  
WBS ELEMENTS: VARIOUS  
COUNTIES: BEAUFORT, CARTERET, CRAVEN, GREENE, JONES,  
LENOIR, PAMLICO, AND PITT  
ROUTES: VARIOUS  
DESCRIPTION: ON-CALL CUT AND SHOVE CREW FOR REMOVAL OF  
STORM RELATED DEBRIS FROM STATE MAINTAINED  
ROADWAYS IN DIVISION 2

**NOTIFICATION OF AWARD**

Russell Enterprises, LLC  
350 Westerman Place  
Smithfield, NC 27577

This is official notification that you have been awarded a contract for the above-referenced project based on the bid submitted on June 8, 2022 in the amount of \$78,120.00

Before final recommendation can be submitted for approval, we must receive the following items from you:

- A Certificate of Public Liability and Property Damage Insurance for the coverage as stated in Section 107-15 of the NCDOT Standard Specifications. This certificate must include the NC Department of Transportation as an additional insured on the policy.

Please submit the above items to the following address within 10 calendar days from the date you received your award letter to:

**N.C. Department of Transportation**  
**Attn: Mary Moore, PE**  
**1037 WH Smith**  
**Greenville, NC 27834**

*Mailing Address:*  
NC DEPARTMENT OF TRANSPORTATION  
DIVISION 2  
PROJECT DEVELOPMENT GROUP  
1037 W.H. SMITH BLVD  
GREENVILLE, NC 27834

*Telephone:* (252) 439-2828  
*Customer Service:* 1-877-368-4968

*Website:* [www.ncdot.gov](http://www.ncdot.gov)

*Location:*  
1037 W.H. SMITH BLVD.  
GREENVILLE, NC 27834

As soon as possible following receipt of these required items, the Department will complete the execution of the contract and return one copy of the contract to you. Please remember that **work may not start before the contract has been properly executed.**

Sincerely,

A handwritten signature in black ink that reads "Mary V. Moore". The signature is written in a cursive style with a large, prominent "M" at the beginning.

Mary V. Moore, PE  
Division Contract Engineer

MVM

cc: Ms. Mary Beth Houston, PE  
Mr. Jeremy Stroud, PE  
Mr. Jeff Cabaniss, PE  
Mr. Hon Yeung, PE  
Ms. Debora Roberson